

		FOR OHF USE					

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**2001**  
**STATE OF ILLINOIS**  
**DEPARTMENT OF PUBLIC AID**  
**FINANCIAL AND STATISTICAL REPORT FOR**  
**LONG-TERM CARE FACILITIES**  
**(FISCAL YEAR 2001)**

IMPORTANT NOTICE  
 THIS AGENCY IS REQUESTING DISCLOSURE OF INFORMATION  
 THAT IS NECESSARY TO ACCOMPLISH THE STATUTORY  
 PURPOSE AS OUTLINED IN 210 ILCS 45/3-208. DISCLOSURE  
 OF THIS INFORMATION IS MANDATORY. FAILURE TO PROVIDE  
 ANY INFORMATION ON OR BEFORE THE DUE DATE WILL  
 RESULT IN CESSATION OF PROGRAM PAYMENTS. THIS FORM  
 HAS BEEN APPROVED BY THE FORMS MANAGEMENT CENTER.

<b>I. IDPH Facility ID Number:</b> <u>0032904</u>		<b>II. CERTIFICATION BY AUTHORIZED FACILITY OFFICER</b>	
<b>Facility Name:</b> <u>Manorcare at Libertyville</u>		<b>I have examined the contents of the accompanying report to the</b> <b>State of Illinois, for the period from</b> <u>06/01/00</u> <b>to</b> <u>05/31/01</u> <b>and certify to the best of my knowledge and belief that the said contents</b> <b>are true, accurate and complete statements in accordance with</b> <b>applicable instructions. Declaration of preparer (other than provider)</b> <b>is based on all information of which preparer has any knowledge.</b>	
<b>Address:</b> <u>1500 S. Milwaukee Ave.</u> <u>Libertyville</u> <u>60048</u> <div style="display: flex; justify-content: space-between;"> <span>Number</span> <span>City</span> <span>Zip Code</span> </div>		<b>Intentional misrepresentation or falsification of any information</b> <b>in this cost report may be punishable by fine and/or imprisonment.</b>	
<b>County:</b> <u>Lake</u>		<b>Officer or Administrator of Provider</b> (Signed) _____ (Date) _____ (Type or Print Name) <u>Barry Lazarus</u> (Title) <u>Vice President - Reimbursement</u>	
<b>Telephone Number:</b> <u>(708) 816-3200</u> <b>Fax #</b> <u>(708) 816-8981</u>		<b>Paid Preparer</b> (Signed) _____ (Date) _____ (Print Name and Title) _____ (Firm Name & Address) _____ (Telephone) <u>( )</u> <b>Fax #</b> <u>( )</u>	
<b>IDPA ID Number:</b> <u>520886946009</u>		<b>MAIL TO: OFFICE OF HEALTH FINANCE</b> <b>ILLINOIS DEPARTMENT OF PUBLIC AID</b> <b>201 S. Grand Avenue East</b> <b>Springfield, IL 62763-0001</b> <b>Phone # (217) 782-1630</b>	
<b>Date of Initial License for Current Owners:</b> <u>2/02/88</u>			
<b>Type of Ownership:</b> <div style="display: flex; justify-content: space-between;"> <div> <input type="checkbox"/> <b>VOLUNTARY, NON-PROFIT</b>  <input type="checkbox"/> Charitable Corp.  <input type="checkbox"/> Trust  <b>IRS Exemption Code</b> _____         </div> <div> <input checked="" type="checkbox"/> <b>PROPRIETARY</b>  <input type="checkbox"/> Individual  <input type="checkbox"/> Partnership  <input checked="" type="checkbox"/> Corporation  <input type="checkbox"/> "Sub-S" Corp.  <input type="checkbox"/> Limited Liability Co.  <input type="checkbox"/> Trust  <input type="checkbox"/> Other _____         </div> <div> <input type="checkbox"/> <b>GOVERNMENTAL</b>  <input type="checkbox"/> State  <input type="checkbox"/> County  <input type="checkbox"/> Other _____         </div> </div>			
<b>In the event there are further questions about this report, please contact:</b> <b>Name:</b> <u>Craig Dekany</u> <b>Telephone Number:</b> <u>(419) 252-5740</u>			

Facility Name & ID Number Manorcare at Libertyville# 0032904 Report Period Beginning: 06/01/00 Ending: 05/31/01

## III. STATISTICAL DATA

A. Licensure/certification level(s) of care; enter number of beds/bed days,  
(must agree with license). Date of change in licensed beds \_\_\_\_\_

	1	2	3	4	
	Beds at Beginning of Report Period	Licensure Level of Care	Beds at End of Report Period	Licensed Bed Days During Report Period	
1	<u>140</u>	Skilled (SNF)	<u>140</u>	<u>51,100</u>	1
2		Skilled Pediatric (SNF/PED)			2
3		Intermediate (ICF)			3
4		Intermediate/DD			4
5	<u>10</u>	Sheltered Care (SC)	<u>10</u>	<u>3,650</u>	5
6		ICF/DD 16 or Less			6
7	<u>150</u>	TOTALS	<u>150</u>	<u>54,750</u>	7

## B. Census-For the entire report period.

	1	2	3	4	5	
	Level of Care	Patient Days by Level of Care and Primary Source of Payment				
		Public Aid Recipient	Private Pay	Other	Total	
8	SNF	<u>6,183</u>	<u>3,325</u>	<u>9,183</u>	<u>18,691</u>	8
9	SNF/PED					9
10	ICF	<u>18,372</u>	<u>5,112</u>	<u>2,136</u>	<u>25,620</u>	10
11	ICF/DD					11
12	SC		<u>2,517</u>		<u>2,517</u>	12
13	DD 16 OR LESS					13
14	TOTALS	<u>24,555</u>	<u>10,954</u>	<u>11,319</u>	<u>46,828</u>	14

C. Percent Occupancy. (Column 5, line 14 divided by total licensed  
bed days on line 7, column 4.) 85.53%

D. How many bed-hold days during this year were paid by Public Aid?

0 (Do not include bed-hold days in Section B.)E. List all services provided by your facility for non-patients.  
(E.g., day care, "meals on wheels", outpatient therapy)N/A

F. Does the facility maintain a daily midnight census?

YesG. Do pages 3 & 4 include expenses for services or  
investments not directly related to patient care?YES ☐ NO ☒

H. Does the BALANCE SHEET (page 17) reflect any non-care assets?

YES ☐ NO ☒

I. On what date did you start providing long term care at this location?

Date started 02/23/88

J. Was the facility purchased or leased after January 1, 1978?

YES ☒ Date 02/23/88 NO ☐

K. Was the facility certified for Medicare during the reporting year?

YES ☒ NO ☐ If YES, enter number  
of beds certified 60 and days of care provided 7,854Medicare Intermediary BCBS Maryland

## IV. ACCOUNTING BASIS

ACCRUAL ☒ MODIFIED CASH\* ☐ CASH\* ☐Is your fiscal year identical to your tax year? YES ☐ NO ☐Tax Year: 12/31/01 Fiscal Year: 05/31/01

\* All facilities other than governmental must report on the accrual basis.

## STATE OF ILLINOIS

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Facility Name &amp; ID Number

Manorcare at Libertyville

# 0032904

Report Period Beginning:

06/01/00

Ending:

05/31/01

## V. COST CENTER EXPENSES (throughout the report, please round to the nearest dollar)

	Operating Expenses	Costs Per General Ledger				Reclass- ification 5	Reclassified Total 6	Adjust- ments 7	Adjusted Total 8	FOR OHF USE ONLY		
		Salary/Wage 1	Supplies 2	Other 3	Total 4					9	10	
	<b>A. General Services</b>											
1	Dietary	272,668	15,267	3,404	291,339	2,270	293,609		293,609			1
2	Food Purchase		189,535		189,535		189,535	(44)	189,491			2
3	Housekeeping	110,905	18,571	1,500	130,976		130,976		130,976			3
4	Laundry	34,789	17,508	3,777	56,074		56,074	(25,301)	30,773			4
5	Heat and Other Utilities			172,274	172,274	10,407	182,681		182,681			5
6	Maintenance	44,993	8,217	78,895	132,105		132,105		132,105			6
7	Other (specify):* Med Waste Util.			1,593	1,593		1,593		1,593			7
8	<b>TOTAL General Services</b>	463,355	249,098	261,443	973,896	12,677	986,573	(25,345)	961,228			8
	<b>B. Health Care and Programs</b>											
9	Medical Director			20,750	20,750		20,750		20,750			9
10	Nursing and Medical Records	2,206,889	253,029	720,326	3,180,244	41,130	3,221,374		3,221,374			10
10a	Therapy	401,668	16,684	48,254	466,606		466,606		466,606			10a
11	Activities	84,787	2,725	5,303	92,815		92,815		92,815			11
12	Social Services	33,811	16	283	34,110		34,110		34,110			12
13	Nurse Aide Training											13
14	Program Transportation											14
15	Other (specify):*											15
16	<b>TOTAL Health Care and Programs</b>	2,727,155	272,454	794,916	3,794,525	41,130	3,835,655		3,835,655			16
	<b>C. General Administration</b>											
17	Administrative	106,369		708,617	814,986	(342,171)	472,815		472,815			17
18	Directors Fees											18
19	Professional Services			7,147	7,147	(50)	7,097	(7,097)				19
20	Dues, Fees, Subscriptions & Promotions			149,026	149,026		149,026	(17,889)	131,137			20
21	Clerical & General Office Expenses	230,904	56,626	192,611	480,141	50	480,191	(89,038)	391,153			21
22	Employee Benefits & Payroll Taxes			719,725	719,725	(21,768)	697,957		697,957			22
23	Inservice Training & Education			5,926	5,926		5,926		5,926			23
24	Travel and Seminar			13,539	13,539		13,539		13,539			24
25	Other Admin. Staff Transportation											25
26	Insurance-Prop.Liab.Malpractice			34,256	34,256		34,256		34,256			26
27	Other (specify):*											27
28	<b>TOTAL General Administration</b>	337,273	56,626	1,830,847	2,224,746	(363,939)	1,860,807	(114,024)	1,746,783			28
29	<b>TOTAL Operating Expense (sum of lines 8, 16 &amp; 28)</b>	3,527,783	578,178	2,887,206	6,993,167	(310,132)	6,683,035	(139,369)	6,543,666			29

\*Attach a schedule if more than one type of cost is included on this line, or if the total exceeds \$1000.

NOTE: Include a separate schedule detailing the reclassifications made in column 5. Be sure to include a detailed explanation of each reclassification.

## STATE OF ILLINOIS

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Facility Name & ID Number Manorcare at Libertyville

#0032904

Report Period Beginning:

06/01/00

Ending:

05/31/01

## V. COST CENTER EXPENSES (continued)

	Capital Expense	Cost Per General Ledger				Reclass- ification 5	Reclassified Total 6	Adjust- ments 7	Adjusted Total 8	FOR OHF USE ONLY		
		Salary/Wage 1	Supplies 2	Other 3	Total 4					9	10	
	<b>D. Ownership</b>											
30	Depreciation			437,238	437,238	56,317	493,555		493,555			30
31	Amortization of Pre-Op. & Org.			28,068	28,068		28,068		28,068			31
32	Interest					253,815	253,815	(13,200)	240,615			32
33	Real Estate Taxes			136,241	136,241		136,241		136,241			33
34	Rent-Facility & Grounds			(273)	(273)		(273)		(273)			34
35	Rent-Equipment & Vehicles			32,760	32,760		32,760		32,760			35
36	Other (specify):*											36
37	<b>TOTAL Ownership</b>			634,034	634,034	310,132	944,166	(13,200)	930,966			37
	<b>Ancillary Expense</b>											
	<b>E. Special Cost Centers</b>											
38	Medically Necessary Transportation											38
39	Ancillary Service Centers		213,927	30,199	244,126		244,126		244,126			39
40	Barber and Beauty Shops			30,396	30,396		30,396		30,396			40
41	Coffee and Gift Shops											41
42	Provider Participation Fee			76,650	76,650		76,650		76,650			42
43	Other (specify):*		96,642		96,642		96,642		96,642			43
44	<b>TOTAL Special Cost Centers</b>		310,569	137,245	447,814		447,814		447,814			44
45	<b>GRAND TOTAL COST</b> (sum of lines 29, 37 & 44)	3,527,783	888,747	3,658,485	8,075,015		8,075,015	(152,569)	7,922,446			45

\*Attach a schedule if more than one type of cost is included on this line, or if the total exceeds \$1000.

Facility Name &amp; ID Number Manorcare at Libertyville

# 0032904

Report Period Beginning: 06/01/00

Ending: 05/31/01

## VI. ADJUSTMENT DETAIL

A. The expenses indicated below are non-allowable and should be adjusted out of Schedule V, pages 3 or 4 via column 7.

In column 2 below, reference the line on which the particular cost was included. (See instructions.)

	NON-ALLOWABLE EXPENSES	1 Amount	2 Refer- ence	3 OHF USE ONLY	
1	Day Care	\$		\$	1
2	Other Care for Outpatients				2
3	Governmental Sponsored Special Programs				3
4	Non-Patient Meals	(44)	2		4
5	Telephone, TV & Radio in Resident Rooms				5
6	Rented Facility Space				6
7	Sale of Supplies to Non-Patients				7
8	Laundry for Non-Patients	(25,301)	4		8
9	Non-Straightline Depreciation				9
10	Interest and Other Investment Income	(13,200)	32		10
11	Discounts, Allowances, Rebates & Refunds				11
12	Non-Working Officer's or Owner's Salary				12
13	Sales Tax	(4,205)	21		13
14	Non-Care Related Interest				14
15	Non-Care Related Owner's Transactions				15
16	Personal Expenses (Including Transportation)	(2,455)	21		16
17	Non-Care Related Fees				17
18	Fines and Penalties	(2,145)	21		18
19	Entertainment				19
20	Contributions				20
21	Owner or Key-Man Insurance				21
22	Special Legal Fees & Legal Retainers	(7,097)	19		22
23	Malpractice Insurance for Individuals				23
24	Bad Debt	(80,233)	21		24
25	Fund Raising, Advertising and Promotional	(17,889)	20		25
26	Income Taxes and Illinois Personal Property Replacement Tax				26
27	Nurse Aide Training for Non-Employees				27
28	Yellow Page Advertising				28
29	Other-Attach Schedule				29
30	<b>SUBTOTAL (A): (Sum of lines 1-29)</b>	\$ (152,569)		\$	30

OHF USE ONLY						
48		49	50	51	52	

B. If there are expenses experienced by the facility which do not appear in the general ledger, they should be entered below.(See instructions.)

		1 Amount	2 Reference	
31	Non-Paid Workers-Attach Schedule*	\$		31
32	Donated Goods-Attach Schedule*			32
	Amortization of Organization &			
33	Pre-Operating Expense			33
	Adjustments for Related Organization			
34	Costs (Schedule VII)			34
35	Other- Attach Schedule			35
36	<b>SUBTOTAL (B): (sum of lines 31-35)</b>	\$		36
	(sum of SUBTOTALS			
37	<b>TOTAL ADJUSTMENTS (A) and (B) )</b>	\$ (152,569)		37

\*These costs are only allowable if they are necessary to meet minimum licensing standards. Attach a schedule detailing the items included on these lines.

C. Are the following expenses included in Sections A to D of pages 3 and 4? If so, they should be reclassified into Section E. Please reference the line on which they appear before reclassification. (See instructions.)

		1 Yes	2 No	3 Amount	4 Reference	
38	Medically Necessary Transport.		X	\$		38
39						39
40	Gift and Coffee Shops		X			40
41	Barber and Beauty Shops		X			41
42	Laboratory and Radiology		X			42
43	Prescription Drugs		X			43
44	Exceptional Care Program		X			44
45	Other-Attach Schedule					45
46	Other-Attach Schedule					46
47	<b>TOTAL (C): (sum of lines 38-46)</b>			\$		47

Manorcare at Libertyville

ID# 0032904

Report Period Beginning: 06/01/00

Ending: 05/31/01

Sch. V Line

NON-ALLOWABLE EXPENSES		Amount	Reference
1		\$	1
2			2
3			3
4			4
5			5
6			6
7			7
8			8
9			9
10			10
11			11
12			12
13			13
14			14
15			15
16			16
17			17
18			18
19			19
20			20
21			21
22			22
23			23
24			24
25			25
26			26
27			27
28			28
29			29
30			30
31			31
32			32
33			33
34			34
35			35
36			36
37			37
38			38
39			39
40			40
41			41
42			42
43			43
44			44
45			45
46			46
47			47
48			48
49	Total	0	49

## STATE OF ILLINOIS

Summary A

Facility Name & ID Number Manorcare at Libertyville# 0032904

Report Period Beginning:

06/01/00

Ending:

05/31/01**SUMMARY OF PAGES 5, 5A, 6, 6A, 6B, 6C, 6D, 6E, 6F, 6G, 6H AND 6I**

	Operating Expenses	PAGES 5 & 5A	PAGE 6	PAGE 6A	PAGE 6B	PAGE 6C	PAGE 6D	PAGE 6E	PAGE 6F	PAGE 6G	PAGE 6H	PAGE 6I	SUMMARY TOTALS (to Sch V, col.7)	
	<b>A. General Services</b>													
1	Dietary	0	0	0	0	0	0	0	0	0	0	0	0	1
2	Food Purchase	(44)	0	0	0	0	0	0	0	0	0	0	(44)	2
3	Housekeeping	0	0	0	0	0	0	0	0	0	0	0	0	3
4	Laundry	(25,301)	0	0	0	0	0	0	0	0	0	0	(25,301)	4
5	Heat and Other Utilities	0	0	0	0	0	0	0	0	0	0	0	0	5
6	Maintenance	0	0	0	0	0	0	0	0	0	0	0	0	6
7	Other (specify):*	0	0	0	0	0	0	0	0	0	0	0	0	7
8	<b>TOTAL General Services</b>	<b>(25,345)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(25,345)</b>	<b>8</b>
	<b>B. Health Care and Programs</b>													
9	Medical Director	0	0	0	0	0	0	0	0	0	0	0	0	9
10	Nursing and Medical Records	0	0	0	0	0	0	0	0	0	0	0	0	10
10a	Therapy	0	0	0	0	0	0	0	0	0	0	0	0	10a
11	Activities	0	0	0	0	0	0	0	0	0	0	0	0	11
12	Social Services	0	0	0	0	0	0	0	0	0	0	0	0	12
13	Nurse Aide Training	0	0	0	0	0	0	0	0	0	0	0	0	13
14	Program Transportation	0	0	0	0	0	0	0	0	0	0	0	0	14
15	Other (specify):*	0	0	0	0	0	0	0	0	0	0	0	0	15
16	<b>TOTAL Health Care and Programs</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>16</b>
	<b>C. General Administration</b>													
17	Administrative	0	0	0	0	0	0	0	0	0	0	0	0	17
18	Directors Fees	0	0	0	0	0	0	0	0	0	0	0	0	18
19	Professional Services	(7,097)	0	0	0	0	0	0	0	0	0	0	(7,097)	19
20	Fees, Subscriptions & Promotions	(17,889)	0	0	0	0	0	0	0	0	0	0	(17,889)	20
21	Clerical & General Office Expenses	(89,038)	0	0	0	0	0	0	0	0	0	0	(89,038)	21
22	Employee Benefits & Payroll Taxes	0	0	0	0	0	0	0	0	0	0	0	0	22
23	Inservice Training & Education	0	0	0	0	0	0	0	0	0	0	0	0	23
24	Travel and Seminar	0	0	0	0	0	0	0	0	0	0	0	0	24
25	Other Admin. Staff Transportation	0	0	0	0	0	0	0	0	0	0	0	0	25
26	Insurance-Prop.Liab.Malpractice	0	0	0	0	0	0	0	0	0	0	0	0	26
27	Other (specify):*	0	0	0	0	0	0	0	0	0	0	0	0	27
28	<b>TOTAL General Administration</b>	<b>(114,024)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(114,024)</b>	<b>28</b>
29	<b>TOTAL Operating Expense (sum of lines 8,16 &amp; 28)</b>	<b>(139,369)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(139,369)</b>	<b>29</b>

## Summary B

05/31/01

## 05/31/01

[illegible]



Facility Name & ID Number Manorcare at Libertyville# 0032904

Report Period Beginning:

06/01/00

Ending:

05/31/01

## VII. RELATED PARTIES

A. Enter below the names of ALL owners and related organizations (parties) as defined in the instructions. Attach an additional schedule if necessary.

1 OWNERS		2 RELATED NURSING HOMES		3 OTHER RELATED BUSINESS ENTITIES		
Name	Ownership %	Name	City	Name	City	Type of Business
ManorCare, Inc.	100	Health Care & Retirement Corporation of America (SEE H.O. COST REPORT)	Toledo, OH			

B. Are any costs included in this report which are a result of transactions with related organizations? This includes rent, management fees, purchase of supplies, and so forth. ☒ YES ☐ NO

If yes, costs incurred as a result of transactions with related organizations must be fully itemized in accordance with the instructions for determining costs as specified for this form.

1 Schedule V		2 Line	3 Cost Per General Ledger Item	4 Amount	5 Cost to Related Organization Name of Related Organization	6 Percent of Ownership	7 Operating Cost of Related Organization	8 Difference: Adjustments for Related Organization Costs (7 minus 4)	
1	V	See	Home Office Allocation	\$ 708,617	HCR Manor Care, Inc.	100.00%	\$ 708,617	\$	1
2	V	Page							2
3	V	8							3
4	V								4
5	V								5
6	V	10a	Therapy Management	41,500	Heartland Management Services	100.00%	41,500		6
7	V								7
8	V								8
9	V								9
10	V								10
11	V								11
12	V								12
13	V								13
14	Total			\$ 750,117			\$ 750,117	\$ *	14

\* Total must agree with the amount recorded on line 34 of Schedule VI.

## STATE OF ILLINOIS

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Facility Name & ID Number      Manorcare at Libertyville      #      0032904      Report Period Beginning:      06/01/00      Ending:      05/31/01

## VII. RELATED PARTIES (continued)

## C. Statement of Compensation and Other Payments to Owners, Relatives and Members of Board of Directors.

**NOTE: ALL owners ( even those with less than 5% ownership) and their relatives who receive any type of compensation from this home must be listed on this schedule.**

	1 Name	2 Title	3 Function	4 Ownership Interest	5 Compensation Received From Other Nursing Homes*	6 Average Hours Per Work Week Devoted to this Facility and % of Total Work Week		7 Compensation Included in Costs for this Reporting Period**		8 Schedule V. Line & Column Reference	
						Hours	Percent	Description	Amount		
1	N/A								\$		1
2											2
3											3
4											4
5											5
6											6
7											7
8											8
9											9
10											10
11											11
12											12
13								TOTAL	\$		13

\* If the owner(s) of this facility or any other related parties listed above have received compensation from other nursing homes, attach a schedule detailing the name(s) of the home(s) as well as the amount paid. THIS AMOUNT MUST AGREE TO THE AMOUNTS CLAIMED ON THE THE OTHER NURSING HOMES' COST REPORTS.

\*\* This must include all forms of compensation paid by related entities and allocated to Schedule V of this report (i.e., management fees). FAILURE TO PROPERLY COMPLETE THIS SCHEDULE INDICATING ALL FORMS OF COMPENSATION RECEIVED FROM THIS HOME, ALL OTHER NURSING HOMES AND MANAGEMENT COMPANIES MAY RESULT IN THE DISALLOWANCE OF SUCH COMPENSATION

Facility Name & ID Number Manorcare at Libertyville# 0032904

Report Period Beginning:

06/01/00Ending: 05/31/01

## VIII. ALLOCATION OF INDIRECT COSTS

A. Are there any costs included in this report which were derived from allocations of central office or parent organization costs? (See instructions.) YES ☒ NO ☐

Name of Related Organization HCR ManorCare, Inc.Street Address 333 North Summit St.City / State / Zip Code Toledo, OH 43604Phone Number (419) 252-5500Fax Number (419) 254-5495

B. Show the allocation of costs below. If necessary, please attach worksheets.

1 Schedule V Line Reference	2 Item	3 Unit of Allocation (i.e., Days, Direct Cost, Square Feet)	4 Total Units	5 Number of Subunits Being Allocated Among	6 Total Indirect Cost Being Allocated	7 Amount of Salary Cost Contained in Column 6	8 Facility Units	9 Allocation (col.8/col.4)x col.6	
1	<u>Dietary - Direct</u>	<u>Accumulated Cost</u>	<u>1,816,305,362</u>	<u>357 Nurs. Fac.</u>	<u>\$</u>	<u>\$</u>		<u>0</u>	1
2	<u>Dietary - Pooled</u>	<u>Accumulated Cost</u>	<u>2,066,722,869</u>	<u>357 Nurs. Fac.</u>	<u>671,002</u>	<u>407,536</u>	<u>6,991,141</u>	<u>2,270</u>	2
3	<u>Utilities - Direct</u>	<u>Accumulated Cost</u>	<u>1,816,305,362</u>	<u>357 Nurs. Fac.</u>	<u>262,823</u>		<u>6,991,141</u>	<u>1,012</u>	3
4	<u>Utilities - Pooled</u>	<u>Accumulated Cost</u>	<u>2,066,722,869</u>	<u>357 Nurs. Fac.</u>	<u>2,777,349</u>		<u>6,991,141</u>	<u>9,395</u>	4
5	<u>Nursing - Direct</u>	<u>Accumulated Cost</u>	<u>1,816,305,362</u>	<u>357 Nurs. Fac.</u>	<u>6,096,791</u>	<u>4,282,378</u>	<u>6,991,141</u>	<u>23,467</u>	5
6	<u>Nursing - Pooled</u>	<u>Accumulated Cost</u>	<u>2,066,722,869</u>	<u>357 Nurs. Fac.</u>	<u>5,221,432</u>	<u>3,383,186</u>	<u>6,991,141</u>	<u>17,663</u>	6
7	<u>General &amp; Admin. - Direct</u>	<u>Accumulated Cost</u>	<u>1,816,305,362</u>	<u>357 Nurs. Fac.</u>	<u>23,025,730</u>	<u>19,694,773</u>	<u>6,991,141</u>	<u>88,628</u>	7
8	<u>General &amp; Admin. - Pooled</u>	<u>Accumulated Cost</u>	<u>2,066,722,869</u>	<u>357 Nurs. Fac.</u>	<u>82,128,599</u>	<u>31,955,235</u>	<u>6,991,141</u>	<u>277,818</u>	8
9	<u>Employee Benefits - Direct</u>	<u>Accumulated Cost</u>	<u>1,816,305,362</u>	<u>357 Nurs. Fac.</u>	<u>2,724,065</u>		<u>6,991,141</u>	<u>10,485</u>	9
10	<u>Employee Benefits - Pooled</u>	<u>Accumulated Cost</u>	<u>2,066,722,869</u>	<u>357 Nurs. Fac.</u>	<u>(9,534,453)</u>		<u>6,991,141</u>	<u>(32,253)</u>	10
11	<u>Depreciation - Direct</u>	<u>Accumulated Cost</u>	<u>1,816,305,362</u>	<u>357 Nurs. Fac.</u>	<u>74,480</u>		<u>6,991,141</u>	<u>287</u>	11
12	<u>Depreciation - Pooled</u>	<u>Accumulated Cost</u>	<u>2,066,722,869</u>	<u>357 Nurs. Fac.</u>	<u>16,563,680</u>		<u>6,991,141</u>	<u>56,030</u>	12
13									13
14	<u>32 Interest</u>		<u>0</u>		<u>14,161,817</u>			<u>253,815</u>	14
15									15
16									16
17									17
18									18
19									19
20									20
21									21
22									22
23									23
24									24
25	<b>TOTALS</b>				<b>\$ 144,173,315</b>	<b>\$ 59,723,108</b>		<b>\$ 708,617</b>	25

IX. INTEREST EXPENSE AND REAL ESTATE TAX EXPENSE

A. Interest: (Complete details must be provided for each loan - attach a separate schedule if necessary.)

1		2		3	4	5	6		7	8	9	10	
	Name of Lender	Related**		Purpose of Loan	Monthly Payment Required	Date of Note	Amount of Note		Maturity Date	Interest Rate (4 Digits)	Reporting Period Interest Expense		
		YES	NO				Original	Balance					
	A. Directly Facility Related												
	Long-Term												
1	Conv. Sub. Debentures		X	Facility			\$ 3,244,133	\$ 3,244,133			\$ 253,815	1	
2												2	
3												3	
4												4	
5												5	
	Working Capital												
6												6	
7												7	
8								Interest Income			(13,200)	8	
9	TOTAL Facility Related						\$ 3,244,133	\$ 3,244,133			\$ 240,615	9	
	B. Non-Facility Related*												
10												10	
11												11	
12												12	
13												13	
14	TOTAL Non-Facility Related						\$	\$			\$	14	
15	TOTALS (line 9+line14)						\$ 3,244,133	\$ 3,244,133			\$ 240,615	15	

\* Any interest expense reported in this section should be adjusted out on page 5, line 14 and, consequently, page 4, col. 7.

(See instructions.)

\*\* If there is ANY overlap in ownership between the facility and the lender, this must be indicated in column 2.

(See instructions.)

IX. INTEREST EXPENSE AND REAL ESTATE TAX EXPENSE (continued)

**Important**, please see the next worksheet, "RE\_Tax". The real estate tax statement and bill must accompany the cost report.

NOTES:

1. Please indicate a negative number by use of brackets( ). Deduct any overaccrual of taxes from prior year.
2. If facility is a non-profit which pays real estate taxes, you must attach a denial of an application for real estate tax exemption unless the building is rented from a for-profit entity.  
**This denial must be no more than four years old at the time the cost report is filed.**

**IMPORTANT NOTICE**

**TO:** Long Term Care Facilities with Real Estate Tax Rates    **RE:** 2000 REAL ESTATE TAX COST DOCUMENTATION

In order to set the real estate tax portion of the capital rate, it is necessary that we obtain additional information regarding your calendar 2000 real estate tax costs, as well as copies of your real estate tax bills for calendar 2000.

Please complete the Real Estate Tax Statement below and forward with a copy of your 2000 real estate tax bill to the Department of Public Aid, Office of Health Finance, 201 South Grand Avenue East, Springfield, Illinois 62763.

**Please send these items in with your completed 2001 cost report. The cost report will not be considered complete and timely filed until this statement and the corresponding real estate tax bills are filed.** If you have any questions, please call the Office of Health Finance at (217) 782-1630.

**2000 LONG TERM CARE REAL ESTATE TAX STATEMENT**

FACILITY NAME Manorcare at Libertyville COUNTY Lake

FACILITY IDPH LICENSE NUMBER 0032904

CONTACT PERSON REGARDING THIS REPORT Craig Dekany

TELEPHONE (419) 252-5740 FAX #: (419) 254-5495

**A. Summary of Real Estate Tax Cost**

Enter the tax index number and real estate tax assessed for 2000 on the lines provided below. Enter only the portion of the cost that applies to the operation of the nursing home in Column D. Real estate tax applicable to any portion of the nursing home property which is vacant, rented to other organizations, or used for purposes other than long term care must not be entered in Column D. Do not include cost for any period other than calendar year 2000.

(A)	(B)	(C)	(D) <u>Tax</u> <u>Applicable to</u> <u>Nursing Home</u>
<u>Tax Index Number</u>	<u>Property Description</u>	<u>Total Tax</u>	
1. <u>11-28-401-003</u>	<u>See Attached</u>	\$ <u>136,241.50</u>	\$ <u>136,241.50</u>
2. _____	_____	\$ _____	\$ _____
3. _____	_____	\$ _____	\$ _____
4. _____	_____	\$ _____	\$ _____
5. _____	_____	\$ _____	\$ _____
6. _____	_____	\$ _____	\$ _____
7. _____	_____	\$ _____	\$ _____
8. _____	_____	\$ _____	\$ _____
9. _____	_____	\$ _____	\$ _____
10. _____	_____	\$ _____	\$ _____
<b>TOTALS</b>		\$ <u>136,241.50</u>	\$ <u>136,241.50</u>

**B. Real Estate Tax Cost Allocations**

Does any portion of the tax bill apply to more than one nursing home, vacant property, or property which is not directly used for nursing home services? YES X NO

If YES, attach an explanation & a schedule which shows the calculation of the cost allocated to the nursing home. (Generally the real estate tax cost must be allocated to the nursing home based upon sq. ft. of space used.)

**C. Tax Bills**

Attach a copy of the 2000 tax bills which were listed in Section A to this statement. Be sure to use the 2000 tax bill which is normally paid during 2001.

A. Square Feet:

36,902

B. General Construction Type:

Exterior

Masonry

Frame

Steel

Number of Stories

3

C. Does the Operating Entity?

☐ (a) Own the Facility

☒ (b) Rent from a Related Organization.

☐ (c) Rent from Completely Unrelated Organization.

(Facilities checking (a) or (b) must complete Schedule XI. Those checking (c) may complete Schedule XI or Schedule XII-A. See instructions.)

D. Does the Operating Entity?

☐ (a) Own the Equipment

☒ (b) Rent equipment from a Related Organization.

☐ (c) Rent equipment from Completely Unrelated Organization.

(Facilities checking (a) or (b) must complete Schedule XI-C. Those checking (c) may complete Schedule XI-C or Schedule XII-B. See instructions.)

E. List all other business entities owned by this operating entity or related to the operating entity that are located on or adjacent to this nursing home's grounds (such as, but not limited to, apartments, assisted living facilities, day training facilities, day care, independent living facilities, nurse aide training facilities, etc.) List entity name, type of business, square footage, and number of beds/units available (where applicable).

F. Does this cost report reflect any organization or pre-operating costs which are being amortized?

☐ YES

☒ NO

If so, please complete the following:

1. Total Amount Incurred:

2. Number of Years Over Which it is Being Amortized:

3. Current Period Amortization:

4. Dates Incurred:

Nature of Costs:

(Attach a complete schedule detailing the total amount of organization and pre-operating costs.)

XI. OWNERSHIP COSTS:

A. Land.

	1	2	3	4	
	Use	Square Feet	Year Acquired	Cost	
1	Facility		1988	\$ 476,076	1
2	Facility		2000	9,118	2
3	TOTALS			\$ 485,194	3

Facility Name &amp; ID Number    Manorcare at Libertyville

#    0032904

Report Period Beginning:

06/01/00

Ending:

05/31/01

**XI. OWNERSHIP COSTS (continued)****B. Building Depreciation-Including Fixed Equipment. (See instructions.) Round all numbers to nearest dollar.**

	1 Beds*	FOR OHF USE ONLY	2 Year Acquired	3 Year Constructed	4 Cost	5 Current Book Depreciation	6 Life in Years	7 Straight Line Depreciation	8 Adjustments	9 Accumulated Depreciation	
4	150			1988	\$ 4,592,131	\$ 254,204		\$ 254,204	\$	\$ 1,670,568	4
5											5
6											6
7											7
8											8
	<b>Improvement Type**</b>										
9	<b>BUILDING IMPROVEMENTS (Current Year Depreciation)</b>										
10				1988	68,073	118,668		118,668		653,258	9
11				1989	52,434						10
12				1990	30,247						11
13				1991	67,316						12
14				1992	175,480						13
15				1993	55,746						14
16				1994	135,262						15
17				1995	66,532						16
18		FLOOR VINYL/TILE & INSTALLATION		1996	31,353						17
19		CAPITALIZED LABOR-NURSES STATION RENOV		1996	7,272						18
20		WALL VINYL/SIGNS		1996	5,576						19
21		CARPET		1996	4,210						20
22		INNER CAMERA MONITOR		1996	4,177						21
23		SIDING		1996	2,205						22
24		REPAIR LOOSE BRICKS		1996	2,183						23
25		NURSES STATION RENOVATION		1996	11,271						24
26		DOOR RELEASE		1996	2,071						25
27		REMODELING		1996	1,129						26
28		WATER HEATER		1996	5,313						27
29		CARPET/INSTALLATION		1996	2,991						28
30		FLOORING/TILE		1996	23,312						29
31		DOOR FRAME/GUARDS		1996	4,941						30
32		KITCHEN CELING TILE		1996	3,638						31
33		WALLCOVERINGS		1996	4,964						32
34		ELECTRICAL/LIGHTING		1996	3,055						33
35		CABINETRY		1996	5,880						34
36											35

\*Total beds on this schedule must agree with page 2.

\*\*Improvement type must be detailed in order for the cost report to be considered complete.

See Page 12A, Line 70 for total



**XI. OWNERSHIP COSTS (continued)**

B. Building Depreciation-Including Fixed Equipment. (See instructions.) Round all numbers to nearest dollar.

	1	2	3	4	5	6	7	8	9	
	Improvement Type**	Year Constructed	Cost	Current Book Depreciation	Life in Years	Straight Line Depreciation	Adjustments	Accumulated Depreciation		
37	REBUILD NURSES STATION	1996	\$ 8,500	\$		\$	\$	\$		37
38	INSTALL SWING DOORS	1996	8,826							38
39	INSTALL BALLUSTER POSTS	1996	2,500							39
40	FLOOR COVING	1996	7,791							40
41	BRICK PIER/CONCRETE SIDEWALK	1996	3,880							41
42	INSTALL BOULDER EDGE	1996	4,830							42
43	NURSES STATION RENOVATIONS	1996	1,506							43
44	WALL VINYL	1997	18,304							44
45	CARPETING	1997	1,624							45
46	DECORATING	1997	45,045							46
47	BRICK PIER	1997	1,500							47
48	EXTERIOR ENTRY DOORS	1997	3,317							48
49	PAINTING	1997	7,449							49
50	INSTALL CONDENSING COILS	1997	2,583							50
51	LANDSCAPE	1997	59,118							51
52	CURBING/ASPHALT	1997	30,000							52
53	ROOFING	1997	1,536							53
54	CORPORATE OVERHEAD-PARKING LOT	1997	10,516							54
55	RETIREMENTS	1992	(10,437)							55
56	PARKING LOT WORK	1997	25,000							56
57	FACILITY PLAN ALLOC	1997	5,964							57
58	ELEVATOR REPAIRS	1997	5,018							58
59	SECURITY SYSTEM	1997	16,954							59
60	NEW EXHAUSTERS	1997	6,310							60
61	BUILD & INSTALL CABINETS	1997	6,512							61
62	CARPET	1997	5,148							62
63	LANDSCAPE	1997	25,279							63
64	CURB/ASPHALT	1997	45,210							64
65	INSTALL CEDAR FENCE	1997	2,750							65
66	DRUM SLUDGE REMOVAL	1997	2,563							66
67	INSTALL OIL TANK	1997	11,779							67
68	FLOORING/CEILING	1998	1,115							68
69										69
70	TOTAL (lines 4 thru 69)		\$ 5,736,752	\$ 372,872		\$ 372,872	\$	\$ 2,323,826		70

\*\*Improvement type must be detailed in order for the cost report to be considered complete.

B. Building Depreciation-Including Fixed Equipment. (See instructions.) Round all numbers to nearest dollar.

1	2	3	4	5	6	7	8	9	
	Improvement Type**	Year Constructed	Cost	Current Book Depreciation	Life in Years	Straight Line Depreciation	Adjustments	Accumulated Depreciation	
1	Totals from Page 12A, Carried Forward		\$ 5,736,752	\$ 372,872		\$ 372,872		\$ 2,323,826	1
2	CARPETING	1998	2,574						2
3	ARCHITECT/PROFESSIONAL FEES-ADMIN OFFICE	1998	3,685						3
4	PAINTING/WALLPAPER	1998	10,125						4
5	RENOVATE ADMIN OFFICE	1998	2,533						5
6	ENERGY AUDITS	1998	1,875						6
7	GENERAL CONTRACTOR FEES-ADMIN OFFICE	1998	4,165						7
8	CORPORATE OVERHEAD-ADMIN OFFICE	1998	1,651						8
9	INSTALL FENCE/GAZEBO	1998	2,153						9
10	PAINTING/WALLCOVERING	1998	5,821						10
11	PLUMBING	1998	5,250						11
12	ELECTRICAL	1998	8,883						12
13	DEVELOPERS-ADMIN OFFICE	1998	5,555						13
14	SIGN	1998	11,862						14
15	ROOFING	1998	5,520						15
16	MASONARY	1998	4,766						16
17	CARPENTRY	1998	3,137						17
18	PAINTING/WALLCOVERING	1999	6,873						18
19	ELECTRICAL	1999	6,590						19
20	FLOORING/CEILING	1999	8,230						20
21	CARPENTRY	1999	12,373						21
22	MILLWORK	1999	540						22
23	FINISH STUDS	1999	20,000						23
24	PAVING	1999	35,325						24
25	CARPET FOR BUILDING	1999	11,611						25
26	WINDOW TREATMENTS	1999	10,291						26
27	KNOBLOCKS, CYPHER	1999	1,448						27
28	CARPET, CREDIT	1999	(13,990)						28
29	SALES TAX, CARPET	1999	71						29
30	CARPET	1999	148						30
31	DOOR FRAME FOR BOILER ROOM	1999	2,550						31
32	ELECTRICAL CIRCUITS, HEATER	1999	5,937						32
33									33
34	TOTAL (lines 1 thru 33)		\$ 5,924,304	\$ 372,872		\$ 372,872		\$ 2,323,826	34

\*\*Improvement type must be detailed in order for the cost report to be considered complete.

B. Building Depreciation-Including Fixed Equipment. (See instructions.) Round all numbers to nearest dollar.

1	2	3	4	5	6	7	8	9	10
	Improvement Type**	Year Constructed	Cost	Current Book Depreciation	Life in Years	Straight Line Depreciation	Adjustments	Accumulated Depreciation	
1	Totals from Page 12B, Carried Forward		\$ 5,924,304	\$ 372,872		\$ 372,872		\$ 2,323,826	1
2	DOOR, HARDWARE, & STAIN	2000	1,025						2
3	PTAC UNITS	1999	2,920						3
4	ADDTL COST GARAGE	2000	1,671						4
5	SECURE CARE SYS 2ND FL STAIRWELL	2000	3,147						5
6	DOOR - SOUTH CORRIDOR EXIT	2000	2,440						6
7	PANIC DEVICE - EXTERIOR DOOR	2000	760						7
8	BOILER	2001	4,525						8
9	FIRE WALL IN ATTIC	2001	7,422						9
10	A/C UNIT	2001	597						10
11	2 A/C UNITS	2000	1,156						11
12	4 A/C UNITS	2001	2,680						12
13	WORKCOUNTER & CABINETS	2001	2,219						13
14	GARAGE	2000	21,256						14
15	LANDSCAPING	2000	2,675						15
16	LANDSCAPING - ARBORIVITAE	2000	3,784						16
17	GARAGE	2000	19,209						17
18	GARAGE	2000	5,556						18
19	GATES	2001	4,760						19
20									20
21									21
22									22
23									23
24									24
25									25
26									26
27									27
28									28
29									29
30									30
31									31
32									32
33									33
34	TOTAL (lines 1 thru 33)		\$ 6,012,107	\$ 372,872		\$ 372,872		\$ 2,323,826	34

\*\*Improvement type must be detailed in order for the cost report to be considered complete.

C. Equipment Depreciation-Excluding Transportation. (See instructions.)

	Category of Equipment	1 Cost	Current Book Depreciation 2	Straight Line Depreciation 3	4 Adjustments	Component Life 5	Accumulated Depreciation 6	
71	Purchased in Prior Years	\$ 582,632	\$ 64,366	\$ 64,366	\$		\$ 359,325	71
72	Current Year Purchases	64,951						72
73	Fully Depreciated Assets							73
74	H/O Office			56,317	56,317			74
75	TOTALS	\$ 647,583	\$ 64,366	\$ 120,683	\$ 56,317		\$ 359,325	75

D. Vehicle Depreciation (See instructions.)\*

	1 Use	Model, Make and Year 2	Year Acquired 3	4 Cost	Current Book Depreciation 5	Straight Line Depreciation 6	7 Adjustments	Life in Years 8	Accumulated Depreciation 9	
76				\$	\$	\$	\$		\$	76
77										77
78										78
79										79
80	TOTALS			\$	\$	\$	\$		\$	80

E. Summary of Care-Related Assets

	1 Reference	2 Amount	
81	Total Historical Cost (line 3, col.4 + line 70, col.4 + line 75, col.1 + line 80, col.4) + (Pages 12B thru 12I, if applicable)	\$ 7,144,884	81
82	Current Book Depreciation (line 70, col.5 + line 75, col.2 + line 80, col.5) + (Pages 12B thru 12I, if applicable)	\$ 437,238	82
83	Straight Line Depreciation (line 70, col.7 + line 75, col.3 + line 80, col.6) + (Pages 12B thru 12I, if applicable)	\$ 493,555	83 **
84	Adjustments (line 70, col.8 + line 75, col.4 + line 80, col.7) + (Pages 12B thru 12I, if applicable)	\$ 56,317	84
85	Accumulated Depreciation (line 70, col.9 + line 75, col.6 + line 80, col.9) + (Pages 12B thru 12I, if applicable)	\$ 2,683,152	85

F. Depreciable Non-Care Assets Included in General Ledger. (See instructions.)

	1 Description & Year Acquired	2 Cost	Current Book Depreciation 3	Accumulated Depreciation 4	
86		\$	\$	\$	86
87					87
88					88
89					89
90					90
91	TOTALS	\$	\$	\$	91

G. Construction-in-Progress

	Description	Cost	
92		\$	92
93			93
94			94
95		\$	95

\* Vehicles used to transport residents to & from day training must be recorded in XI-F, not XI-D.

\*\* This must agree with Schedule V line 30, column 8.

**XII. RENTAL COSTS**

**A. Building and Fixed Equipment (See instructions.)**

1. Name of Party Holding Lease: \_\_\_\_\_

2. Does the facility also pay real estate taxes in addition to rental amount shown below on line 7, column 4? \_\_\_\_\_

If NO, see instructions.

☐ YES ☒ NO

		1 Year Constructed	2 Number of Beds	3 Date of Lease	4 Rental Amount	5 Total Years of Lease	6 Total Years Renewal Option*	
3	Original Building:	<u>N/A</u>			\$			3
4	Additions							4
5								5
6								6
7	TOTAL				\$			7

8. List separately any amortization of lease expense included on page 4, line 34.

This amount was calculated by dividing the total amount to be amortized  
by the length of the lease \_\_\_\_\_.

9. Option to Buy: ☐ YES ☐ NO Terms: \_\_\_\_\_ \*

**B. Equipment-Excluding Transportation and Fixed Equipment. (See instructions.)**

15. Is Movable equipment rental included in building rental? ☒ YES ☐ NO

16. Rental Amount for movable equipment: \$ 32,760 Description: 02 Concentrators, Wheelchairs, Gerichairs, Elect. Beds, Etc.

(Attach a schedule detailing the breakdown of movable equipment)

**C. Vehicle Rental (See instructions.)**

	1 Use	2 Model Year and Make	3 Monthly Lease Payment	4 Rental Expense for this Period	
17	<u>N/A</u>		\$	\$	17
18					18
19					19
20					20
21	TOTAL		\$	\$	21

10. Effective dates of current rental agreement:

Beginning \_\_\_\_\_

Ending \_\_\_\_\_

11. Rent to be paid in future years under the current rental agreement:

Fiscal Year Ending Annual Rent

12. /2002 \$ \_\_\_\_\_

13. /2003 \$ \_\_\_\_\_

14. /2004 \$ \_\_\_\_\_

\* If there is an option to buy the building, please provide complete details on attached schedule.

\*\* This amount plus any amortization of lease expense must agree with page 4, line 34.

A. TYPE OF TRAINING PROGRAM (If aides are trained in another facility program, attach a schedule listing the facility name, address and cost per aide trained in that facility.)

<p>1. HAVE YOU TRAINED AIDES DURING THIS REPORT PERIOD?</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If "yes", please complete the remainder of this schedule. If "no", provide an explanation as to why this training was not necessary.</p>	<p>2. CLASSROOM PORTION:</p> <p>IN-HOUSE PROGRAM <input type="checkbox"/></p> <p>IN OTHER FACILITY <input type="checkbox"/></p> <p>COMMUNITY COLLEGE <input type="checkbox"/></p> <p>HOURS PER AIDE _____</p>	<p>3. CLINICAL PORTION:</p> <p>IN-HOUSE PROGRAM <input type="checkbox"/></p> <p>IN OTHER FACILITY <input type="checkbox"/></p> <p>HOURS PER AIDE _____</p>
--	---	--

B. EXPENSES

ALLOCATION OF COSTS (d)

		1	2	3	4
		Facility			
		Drop-outs	Completed	Contract	Total
1	Community College Tuition	\$	\$	\$	\$
2	Books and Supplies				
3	Classroom Wages (a)				
4	Clinical Wages (b)				
5	In-House Trainer Wages (c)				
6	Transportation				
7	Contractual Payments				
8	Nurse Aide Competency Tests				
9	TOTALS	\$	\$	\$	\$
10	SUM OF line 9, col. 1 and 2 (e)	\$			

C. CONTRACTUAL INCOME

In the box below record the amount of income your facility received training aides from other facilities.

\$ \_\_\_\_\_

D. NUMBER OF AIDES TRAINED

COMPLETED	
1. From this facility	
2. From other facilities (f)	
DROP-OUTS	
1. From this facility	
2. From other facilities (f)	
TOTAL TRAINED	

- (a) Include wages paid during the classroom portion of training. Do not include fringe benefits.  
(b) Include wages paid during the clinical portion of training. Do not include fringe benefits.  
(c) For in-house training programs only. Do not include fringe benefits.  
(d) Allocate based on if the aide is from your facility or is being contracted to be trained in your facility. Drop-out costs can only be for costs incurred by your own aides.

- (e) The total amount of Drop-out and Completed Costs for your own aides must agree with Sch. V, line 13, col. 8.  
(f) Attach a schedule of the facility names and addresses of those facilities for which you trained aides.

XIV. SPECIAL SERVICES (Direct Cost) (See instructions.)

		1	2		3	4	5	6	7	8	
	Service	Schedule V Line & Column Reference	Staff		Outside Practitioner (other than consultant)		Supplies (Actual or Allocated)	Total Units (Column 2 + 4)	Total Cost (Col. 3 + 5 + 6)		
			Units of Service	Cost	Units	Cost					
1	Licensed Occupational Therapist	10a	4361	hrs	\$ 101,998	674	\$ 15,770	\$ 943	5,035	\$ 118,711	1
2	Licensed Speech and Language Development Therapist	10a	3006	hrs	70,315	293	6,849	55	3,299	77,219	2
3	Licensed Recreational Therapist			hrs							3
4	Licensed Physical Therapist	10a	9806	hrs	229,355	1,096	25,635	4,375	10,902	259,365	4
5	Physician Care			visits							5
6	Dental Care			visits							6
7	Work Related Program			hrs							7
8	Habilitation			hrs							8
9	Pharmacy	39,2		# of prescripts				213,927		213,927	9
	Psychological Services (Evaluation and Diagnosis/ Behavior Modification)			hrs							
10				hrs							10
11	Academic Education			hrs							11
12	Exceptional Care Program										12
13	Other (specify): P/S Pharm,X-Ray	39,3					30,199	11,311		41,510	13
14	TOTAL				\$ 401,668	2,063	\$ 78,453	\$ 230,611	19,236	\$ 710,732	14

NOTE: This schedule should include fees (other than consultant fees) paid to licensed practitioners. Consultant fees should be detailed on Schedule XVIII-B. Salaries of unlicensed practitioners, such as nurse aides, who help with the above activities should not be listed on this schedule.

		1 Operating	2 After Consolidation*	
	<b>A. Current Assets</b>			
1	Cash on Hand and in Banks	\$ 21,730	\$	1
2	Cash-Patient Deposits			2
3	Accounts & Short-Term Notes Receivable-Patients (less allowance (230,663) )	1,415,820		3
4	Supply Inventory (priced at )	19,216		4
5	Short-Term Investments			5
6	Prepaid Insurance			6
7	Other Prepaid Expenses	3,472		7
8	Accounts Receivable (owners or related parties)			8
9	Other(specify):			9
10	<b>TOTAL Current Assets (sum of lines 1 thru 9)</b>	\$ 1,460,238	\$	10
	<b>B. Long-Term Assets</b>			
11	Long-Term Notes Receivable			11
12	Long-Term Investments			12
13	Land	485,194		13
14	Buildings, at Historical Cost	6,012,107		14
15	Leasehold Improvements, at Historical Cost			15
16	Equipment, at Historical Cost	647,583		16
17	Accumulated Depreciation (book methods)	(2,683,152)		17
18	Deferred Charges			18
19	Organization & Pre-Operating Costs			19
20	Accumulated Amortization - Organization & Pre-Operating Costs			20
21	Restricted Funds			21
22	Other Long-Term Assets (specify):			22
23	Other(specify):			23
24	<b>TOTAL Long-Term Assets (sum of lines 11 thru 23)</b>	\$ 4,461,732	\$	24
25	<b>TOTAL ASSETS (sum of lines 10 and 24)</b>	\$ 5,921,970	\$	25

		1 Operating	2 After Consolidation*	
	<b>C. Current Liabilities</b>			
26	Accounts Payable	\$ 54,886	\$	26
27	Officer's Accounts Payable			27
28	Accounts Payable-Patient Deposits			28
29	Short-Term Notes Payable			29
30	Accrued Salaries Payable	315,227		30
31	Accrued Taxes Payable (excluding real estate taxes)			31
32	Accrued Real Estate Taxes(Sch.IX-B)	136,242		32
33	Accrued Interest Payable			33
34	Deferred Compensation			34
35	Federal and State Income Taxes			35
	<b>Other Current Liabilities(specify):</b>			
36	<u>Accrued Payables</u>	131,943		36
37				37
38	<b>TOTAL Current Liabilities (sum of lines 26 thru 37)</b>	\$ 638,298	\$	38
	<b>D. Long-Term Liabilities</b>			
39	Long-Term Notes Payable			39
40	Mortgage Payable			40
41	Bonds Payable			41
42	Deferred Compensation			42
	<b>Other Long-Term Liabilities(specify):</b>			
43				43
44				44
45	<b>TOTAL Long-Term Liabilities (sum of lines 39 thru 44)</b>	\$	\$	45
46	<b>TOTAL LIABILITIES (sum of lines 38 and 45)</b>	\$ 638,298	\$	46
47	<b>TOTAL EQUITY(page 18, line 24)</b>	\$ 5,283,672	\$	47
48	<b>TOTAL LIABILITIES AND EQUITY (sum of lines 46 and 47)</b>	\$ 5,921,970	\$	48

\*(See instructions.)



**XVI. STATEMENT OF CHANGES IN EQUITY**

		<b>1</b> <b>Total</b>	
<b>1</b>	<b>Balance at Beginning of Year, as Previously Reported</b>	\$ <b>5,357,660</b>	<b>1</b>
<b>2</b>	Restatements (describe):		<b>2</b>
<b>3</b>			<b>3</b>
<b>4</b>			<b>4</b>
<b>5</b>			<b>5</b>
<b>6</b>	<b>Balance at Beginning of Year, as Restated (sum of lines 1-5)</b>	\$ <b>5,357,660</b>	<b>6</b>
	<b>A. Additions (deductions):</b>		
<b>7</b>	NET Income (Loss) (from page 19, line 43)	<b>(698,876)</b>	<b>7</b>
<b>8</b>	Aquisitions of Pooled Companies		<b>8</b>
<b>9</b>	Proceeds from Sale of Stock		<b>9</b>
<b>10</b>	Stock Options Exercised		<b>10</b>
<b>11</b>	Contributions and Grants		<b>11</b>
<b>12</b>	Expenditures for Specific Purposes		<b>12</b>
<b>13</b>	Dividends Paid or Other Distributions to Owners	( )	<b>13</b>
<b>14</b>	Donated Property, Plant, and Equipment		<b>14</b>
<b>15</b>	Other (describe)		<b>15</b>
<b>16</b>	Other (describe)		<b>16</b>
<b>17</b>	<b>TOTAL Additions (deductions) (sum of lines 7-16)</b>	\$ <b>(698,876)</b>	<b>17</b>
	<b>B. Transfers (Itemize):</b>		
<b>18</b>	<b>Change in Interdivision</b>	<b>624,888</b>	<b>18</b>
<b>19</b>			<b>19</b>
<b>20</b>			<b>20</b>
<b>21</b>			<b>21</b>
<b>22</b>			<b>22</b>
<b>23</b>	<b>TOTAL Transfers (sum of lines 18-22)</b>	\$ <b>624,888</b>	<b>23</b>
<b>24</b>	<b>BALANCE AT END OF YEAR (sum of lines 6 + 17 + 23)</b>	\$ <b>5,283,672</b>	<b>24 *</b>

\* This must agree with page 17, line 47.

**VII. INCOME STATEMENT** (attach any explanatory footnotes necessary to reconcile this schedule to Schedules V and VI.) All required classifications of revenue and expense must be provided on this form, even if financial statements are attached.  
**Note: This schedule should show gross revenue and expenses. Do not net revenue against expense.**

	Revenue	Amount	
	<b>A. Inpatient Care</b>		
1	Gross Revenue -- All Levels of Care	\$ 7,829,256	1
2	Discounts and Allowances for all Levels	(2,085,179)	2
3	<b>SUBTOTAL Inpatient Care (line 1 minus line 2)</b>	\$ 5,744,077	3
	<b>B. Ancillary Revenue</b>		
4	Day Care		4
5	Other Care for Outpatients		5
6	Therapy	1,325,864	6
7	Oxygen	(496)	7
8	<b>SUBTOTAL Ancillary Revenue (lines 4 thru 7)</b>	\$ 1,325,368	8
	<b>C. Other Operating Revenue</b>		
9	Payments for Education		9
10	Other Government Grants		10
11	Nurses Aide Training Reimbursements		11
12	Gift and Coffee Shop	1,660	12
13	Barber and Beauty Care	33,203	13
14	Non-Patient Meals	44	14
15	Telephone, Television and Radio		15
16	Rental of Facility Space		16
17	Sale of Drugs	200,235	17
18	Sale of Supplies to Non-Patients		18
19	Laboratory	31,738	19
20	Radiology and X-Ray	1,324	20
21	Other Medical Services		21
22	Laundry	25,301	22
23	<b>SUBTOTAL Other Operating Revenue (lines 9 thru 22)</b>	\$ 293,505	23
	<b>D. Non-Operating Revenue</b>		
24	Contributions		24
25	Interest and Other Investment Income***	13,189	25
26	<b>SUBTOTAL Non-Operating Revenue (lines 24 and 25)</b>	\$ 13,189	26
	<b>E. Other Revenue (specify):****</b>		
27	<b>Settlement Income (Insurance, Legal, Etc.)</b>		27
28			28
28a			28a
29	<b>SUBTOTAL Other Revenue (lines 27, 28 and 28a)</b>	\$	29
30	<b>TOTAL REVENUE (sum of lines 3, 8, 23, 26 and 29)</b>	\$ 7,376,139	30

	Expenses	Amount	
	<b>A. Operating Expenses</b>		
31	General Services	973,896	31
32	Health Care	3,794,525	32
33	General Administration	2,224,703	33
	<b>B. Capital Expense</b>		
34	Ownership	634,034	34
	<b>C. Ancillary Expense</b>		
35	Special Cost Centers	447,857	35
36	Provider Participation Fee		36
	<b>D. Other Expenses (specify):</b>		
37			37
38			38
39			39
40	<b>TOTAL EXPENSES (sum of lines 31 thru 39)*</b>	\$ 8,075,015	40
41	<b>Income before Income Taxes (line 30 minus line 40)**</b>	(698,876)	41
42	<b>Income Taxes</b>		42
43	<b>NET INCOME OR LOSS FOR THE YEAR (line 41 minus line 42)</b>	\$ (698,876)	43

\* This must agree with page 4, line 45, column 4.

\*\* Does this agree with taxable income (loss) per Federal Income Tax Return? \_\_\_\_\_ If not, please attach a reconciliation.

\*\*\* See the instructions. If this total amount has not been offset against interest expense on Schedule V, line 32, please include a detailed explanation.

\*\*\*\*Provide a detailed breakdown of "Other Revenue" on an attached sheet.

Facility Name & ID Number Manorcare at Libertyville# 0032904Report Period Beginning: 06/01/00Ending: 05/31/01

## XVIII. A. STAFFING AND SALARY COSTS (Please report each line separately.)

(This schedule must cover the entire reporting period.)

		1	2**	3	4	
		# of Hrs. Actually Worked	# of Hrs. Paid and Accrued	Reporting Period Total Salaries, Wages	Average Hourly Wage	
1	Director of Nursing	4,114	4,490	\$ 122,506	\$ 27.28	1
2	Assistant Director of Nursing	65	71	1,134	15.97	2
3	Registered Nurses	27,966	30,520	643,079	21.07	3
4	Licensed Practical Nurses	22,905	24,997	336,386	13.46	4
5	Nurse Aides & Orderlies	104,059	113,561	1,051,026	9.26	5
6	Nurse Aide Trainees					6
7	Licensed Therapist	14,958	16,278	380,821	23.39	7
8	Rehab/Therapy Aides	1,864	2,029	20,847	10.27	8
9	Activity Director	7,096	7,740	84,787	10.95	9
10	Activity Assistants					10
11	Social Service Workers	1,611	1,758	33,811	19.23	11
12	Dietician					12
13	Food Service Supervisor					13
14	Head Cook					14
15	Cook Helpers/Assistants	24,473	26,693	272,668	10.21	15
16	Dishwashers					16
17	Maintenance Workers	3,393	3,700	44,993	12.16	17
18	Housekeepers	11,641	12,700	110,905	8.73	18
19	Laundry	4,332	4,728	34,789	7.36	19
20	Administrator	2,391	2,080	106,369	51.14	20
21	Assistant Administrator					21
22	Other Administrative					22
23	Office Manager					23
24	Clerical	15,246	15,246	230,904	15.15	24
25	Vocational Instruction					25
26	Academic Instruction					26
27	Medical Director					27
28	Qualified MR Prof. (QMRP)					28
29	Resident Services Coordinator					29
30	Habilitation Aides (DD Homes)					30
31	Medical Records	4,486	4,906	52,758	10.75	31
32	Other Health Care(specify)					32
33	Other(specify)					33
34	TOTAL (lines 1 - 33)	250,600	271,497	\$ 3,527,783 *	\$ 12.99	34

\* This total must agree with page 4, column 1, line 45.

\*\* See instructions.

## B. CONSULTANT SERVICES

		1	2	3	
		Number of Hrs. Paid & Accrued	Total Consultant Cost for Reporting Period	Schedule V Line & Column Reference	
35	Dietary Consultant		\$		35
36	Medical Director	Monthly	20,750	5,9,3	36
37	Medical Records Consultant	Monthly	1,996	5,10,3	37
38	Nurse Consultant				38
39	Pharmacist Consultant				39
40	Physical Therapy Consultant				40
41	Occupational Therapy Consultant				41
42	Respiratory Therapy Consultant				42
43	Speech Therapy Consultant				43
44	Activity Consultant	Monthly	5,303	5,11,3	44
45	Social Service Consultant				45
46	Other(specify)				46
47					47
48					48
49	TOTAL (lines 35 - 48)		\$ 28,049		49

## C. CONTRACT NURSES

		1	2	3	
		Number of Hrs. Paid & Accrued	Total Contract Wages	Schedule V Line & Column Reference	
50	Registered Nurses	21,319	\$ 449,192	5,10,3	50
51	Licensed Practical Nurses	4,375	58,890	5,10,3	51
52	Nurse Aides	20,080	185,936	5,10,3	52
53	TOTAL (lines 50 - 52)	45,774	\$ 694,018		53

## **XIX. SUPPORT SCHEDULES**

[illegible]

\* Attach copy of IMRF notifications

**\*\*See instructions.**

**XIX-H. SUPPORT SCHEDULE - DEFERRED MAINTENANCE COSTS** (which have been included in Sch. V, line 6, col. 3).  
(See instructions.)

[illegible]

**XX. GENERAL INFORMATION:**

- (1) Are nursing employees (RN, LPN, NA) represented by a union? No
- (2) Are there any dues to nursing home associations included on the cost report? Yes  
If YES, give association name and amount. IHCA \$ 5977
- (3) Did the nursing home make political contributions or payments to a political action organization? No If YES, have these costs been properly adjusted out of the cost report? \_\_\_\_\_
- (4) Does the bed capacity of the building differ from the number of beds licensed at the end of the fiscal year? No If YES, what is the capacity? \_\_\_\_\_
- (5) Have you properly capitalized all major repairs and equipment purchases? Yes  
What was the average life used for new equipment added during this period? \_\_\_\_\_
- (6) Indicate the total amount of both disposable and non-disposable diaper expense and the location of this expense on Sch. V. \$ 60,645 Line 10
- (7) Have all costs reported on this form been determined using accounting procedures consistent with prior reports? Yes If NO, attach a complete explanation.
- (8) Are you presently operating under a sale and leaseback arrangement? No  
If YES, give effective date of lease. \_\_\_\_\_
- (9) Are you presently operating under a sublease agreement? \_\_\_\_\_ YES X NO
- (10) Was this home previously operated by a related party (as is defined in the instructions for Schedule VII)? YES \_\_\_\_\_ NO X If YES, please indicate name of the facility, IDPH license number of this related party and the date the present owners took over.  
\_\_\_\_\_
- (11) Indicate the amount of the Provider Participation Fees paid and accrued to the Department of Public Aid during this cost report period. \$ 76,650  
This amount is to be recorded on line 42 of Schedule V.
- (12) Are there any salary costs which have been allocated to more than one line on Schedule V for an individual employee? No If YES, attach an explanation of the allocation.
- (13) Have costs for all supplies and services which are of the type that can be billed to the Department of Public Aid, in addition to the daily rate, been properly classified in the Ancillary Section of Schedule V? Yes
- (14) Is a portion of the building used for any function other than long term care services for the patient census listed on page 2, Section B? No For example, is a portion of the building used for rental, a pharmacy, day care, etc.) If YES, attach a schedule which explains how all related costs were allocated to these functions.
- (15) Indicate the cost of employee meals that has been reclassified to employee benefits on Schedule V. \$ N/A Has any meal income been offset against related costs? Yes Indicate the amount. \$ (44)
- (16) Travel and Transportation  
a. Are there costs included for out-of-state travel? Yes  
If YES, attach a complete explanation.  
b. Do you have a separate contract with the Department to provide medical transportation for residents? No If YES, please indicate the amount of income earned from such a program during this reporting period. \$ \_\_\_\_\_  
c. What percent of all travel expense relates to transportation of nurses and patients? N/A  
d. Have vehicle usage logs been maintained? N/A  
e. Are all vehicles stored at the nursing home during the night and all other times when not in use? N/A  
f. Has the cost for commuting or other personal use of autos been adjusted out of the cost report? N/A  
**g. Does the facility transport residents to and from day training? No**  
**Indicate the amount of income earned from providing such transportation during this reporting period.** \$ \_\_\_\_\_
- (17) Has an audit been performed by an independent certified public accounting firm? No  
Firm Name: \_\_\_\_\_ The instructions for the cost report require that a copy of this audit be included with the cost report. Has this copy been attached? \_\_\_\_\_ If no, please explain. \_\_\_\_\_
- (18) Have all costs which do not relate to the provision of long term care been adjusted out of Schedule V? Yes
- (19) If total legal fees are in excess of \$2500, have legal invoices and a summary of services performed been attached to this cost report? Yes  
Attach invoices and a summary of services for all architect and appraisal fees.